

Form 711: WHISTELBLOWER

This policy is formulated to provide opportunity for employees to report if they observe unethical and improper practices or any other alleged wrongful conduct in the workplace and to prohibit management from taking any adverse personnel action against an employee for making a report under this policy. No adverse personnel action shall be taken or recommended against an employee in retaliation for his/her disclosure in good faith of any unethical and improper practices, alleged wrongful conduct, and violation of federal, state local law or misuse of public resources.

Date(s) of Alleged Incident(s) of Unethical/Improper Practice(s) and/or Wrongdoing(s): _____

Description of Alleged Incident(s): _____

Name of Person(s) Alleging Violation	Position	Date
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My signature below attests that I understand employees can raise concerns and make reports without fear of reprisal and that anyone found to be engaging in any type of unlawful discrimination or falsifying a Complaint will be subject to disciplinary action, up to and including termination of employment.

Signature of Person(s) Alleging Violation

Name of Person Receiving Complaint	Position	Date
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Name of Immediate Supervisor