Ohio Network for Innovation

Program Title:

DODD Category 2 Initial Certification: Administration of Food and Prescribed Medication per Stable Labeled Gastrostomy Tube and Stable Labeled Jejunostomy (4 CEUs)

Course Syllabus

Instructor - Maggie O'Brien, BSN, RN mobrien@ohionetworkforinnovation.com 740-507-5384

Program Location/Dates:

To be determined. Participants will be notified via email once successfully registered.

Course Goal:

The purpose of this course is to provide DD personnel the educational basis to receive nursing delegation for feeding and medication administration per Stable Labeled G/J tubes.

Learning objectives:

By the end of this course, the participant will be able to:

- 1. Identify the various kinds of enteral feeding tubes and their components.
- 2. Describe the internal and external placement of enteral feeding tubes.
- 3. Demonstrate the techniques for administering formula and medication.
- 4. Distinguish G / J tubes.
- 5. Describe how to respond to common complications and / or emergency situations.
- 6. Explain each point of the daily maintenance checklist for enteral feeding tubes.
- 7. Verbalize comprehension that only a licensed nurse shall:
 - receive orders for G/J tube feedings and medications and
 - transcribe orders for tube feedings and medications onto the client's MAR.
- 8. Understand that prior to the licensed nurse delegating to certified DD personnel feeding or medication administration per G / J tube the nurse must determine that:
 - the individual's condition is stable.
 - the gastrostomy or jejunostomy tube is stable and labeled.
 - DD personnel who will be receiving the delegation have had individual specific training for administering feeding or medication to the patient receiving these procedures from the delegated DD personnel.

Certification/Completion Requirements:

To be eligible for certification, participants must have a current Category 1 certification and must meet the following requirements:

- 1. Attend the entire program, participate in discussion and activities and complete and submit an evaluation of this program to the instructor. The course length is a minimum of 4 hours.
- 2. Pass the course with an 80% score or better on a closed book test.
- 3. Performing a successful return demonstration in:
 - administration of prescribed medications per G/J Tube.
 - administration of prescribed nutritional supplement per G/J Tube.
 - care and maintenance of the G/J Tube and the insertion site.
 - resolving common complications associated with use of G/J Tubes.

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Failure to pass the written test would require the DD personnel to retake the course in its entirety in order to retake the exam.

Expectations

- 1. Part of Ohio Network for Innovation's values are being committed to success and working together. If a participant anticipates any barriers to learning, please notify the instructor at the time of registration.
- 2. Students will attend the ENTIRE program.
- 3. Please arrive on time. It will be at the instructor's discretion as to whether you will be permitted to attend/complete the class.
- 4. Participation is required in class activities and discussions. Hands-on learning and physical contact with other participants may be required for instructional activities and/or skills checks.
- 5. Please be considerate of other participants to promote a successful and respectful learning environment. Unnecessary interruptions, rudeness, disrespect, and non-participation may result in removal from the course and notification to your employer.
- 6. Please wear comfortable attire.
- 7. Cell phone use is limited to the allotted break times. If you need to use the phone, please do so outside of the classroom. It is at the instructor's discretion to allow participants to return after missing instruction time.
- 8. The health of all participants is important. Please contact the instructor if you are showing any signs or symptoms of being ill and need to reschedule. Masks are not required but are welcome. You may be asked to don a mask or reschedule the course if you arrive to class and are showing signs and symptoms of being ill.
- 9. Visual and/or audio recording of the class is not permitted unless prior approval is given by the instructor.

Methods of Evaluation:

Participants will be evaluated on:

- Participation in discussions, activities and return demonstrations.
- Completion of a written exam, with a passing grade of 80% or higher.

Methods of Instruction/Supplemental Resources Used:

Lecture, visual presentation software (PowerPoint), small group activities, student notes, instructional videos, class discussion, individual activities and return demonstration. Guest speakers and/or additional ONI nurses may be utilized to assist with the course, but the RN Trainer will conduct the majority of the course.

Program Materials:

REQUIRED:

- You must bring the <u>course curriculum</u> with you to class each day. You may choose to print it out prior
 to class or download to a laptop or tablet (cell phone not permitted). It cannot be guaranteed that
 there will be reliable internet access at the class location. Please note: the curriculum is 50 pages. If
 you have concerns about obtaining the course curriculum, please contact your instructor prior to the
 class start date.
- Skills checklists will be provided by the instructor.



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- Please bring identification with a photo (ie: Driver's license, passport) with you to the first day of class. Optional:
 - Laptop or tablet for note taking.
 - Pen/Paper for note taking.

Cancellation Policy:

- If the class needs to be cancelled by the instructor, you will be contacted at the phone number listed on the course application. A notification will be sent via email regarding class make-up dates.
- Please call 740-507-5384 if you need to cancel your registration for any reason or have additional questions.
- It is at the instructor's discretion to allow rescheduling coursework in the event of an emergency.

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