

Dana Shawler

“Grandma” to my favorite people

What makes me happy:

Planting flowers
A good book
Sunshine
Clean countertops
The ocean



What people appreciate about me:

My ability to navigate complex bureaucratic systems
I am known for getting the job done
My response time to voicemails and emails

How to support me

- Give me clear details of what you need from me.
- I am most productive first thing in the morning.
- If something is going to take three or more emails, please call me.
- Multi-tasking is my strength but I don't like to be rushed.
- Planning is key: Lack of planning on your part shouldn't lead to an emergency on my mine. (Yes, I know things come up, but let's plan ahead when possible.)

I am perfectly imperfect

Seek first to understand, then to be understood